



MIAC 2009 & PAL SHOW
August 23 – 24, 2009
Toronto International Centre
6900 Airport Road
Halls 4A & 5
Toronto, Ontario, Canada

Music Industries Association of Canada
 505 Consumers Road, Suite 807
 Toronto, Ontario M2J 4V8
 Tel: (416) 490-1871 Toll Free: 1-877-490-6422
 Fax: (416) 490-0369 Toll Free: 1-877-809-8600
 Websites: www.miac.net and www.thepalshow.com

NON-SHOW HOURS BOOTH MEETINGS FORM

DEADLINE JULY 10, 2009

Exhibitors who wish to conduct meetings at their booths with non-exhibitors (manufacturers, distributors, dealers, salesmen, customers, etc.) before the show opens or after it closes, **MUST** receive prior authorization from Show Management. Exhibitors will be notified by Show Management upon authorization.

PLEASE NOTE

- MIAC will notify security and make arrangements for admittance prior to all scheduled meetings. Booth meetings must begin **no earlier than one hour before the show opens** and must end **no later than one hour after it closes**.
- All costs related to any meetings in booths are the exhibitor's responsibility.
- All participants must wear badges.
- Additional security, at the rate of one guard per 50 people, will be required, at a four (4) hour minimum.
- No posted signage.
- All activities must be scheduled before or after show hours — no activities can be conducted during show hours.
- Attendees must be badged prior to admittance to the show floor. **DO NOT REGISTER ATTENDEES AS EXHIBITOR PERSONNEL**. Complimentary passes to register attendees will also be available from the Show Office.
- A designated exhibitor must escort all non-exhibitor personnel in one group from the main show entrance directly to the booth. The group may not venture to any other part of the exhibit hall.

Please attach additional sheets if necessary (please retain a copy of this form for your files)

Exhibiting Company: _____ Booth Number: _____

Name of Primary Contact: _____

Address: _____ City: _____

Province/State: _____ Country: _____ Postal/Zip Code: _____

Phone: () _____ Fax: () _____ E-mail: _____

Purpose of Meeting: _____

Date: _____ Date: _____

From (Hour): _____ To: _____ From (Hour): _____ To: _____

Estimated Number of People: _____ Estimated Number of People: _____

Please complete and return this form by July 10, 2009 to Janice Secchiano, Trade Show Coordinator at MIAC, by fax number (416) 490-0369 or (877) 809-8600 or by email to janice@miac.net

For Show Management Use Only

Approved Denied Reason: _____

Signature: _____ Date: _____